

State of Hawaii
Department of Public Safety
Corrections Program Services Division
Substance Abuse Services Office

Addendum B

August 21, 2012

To

Request for Proposals

RFP No. PSD 13-CPS/SA-03
RESIDENTIAL TREATMENT SERVICES
FOR
FEMALE OFFENDERS
July 17, 2012

August 21, 2012

ADDENDUM NO. B
To
REQUEST FOR PROPOSALS
RFP No. PSD 13-CPS/SA-03
RESIDENTIAL TREATMENT SERVICES
FOR
FEMALE OFFENDERS

The Department of Public Safety, Corrections Program Services Division, Substance Abuse Services Office is issuing this addendum to RFP Number PSD 13-CPSSA-03, Residential Treatment Services for Female Offenders for the purposes of:

- ☒ Responding to questions that arose at the orientation meeting of July 20, 2012 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- ☐ Amending the RFP.
- ☐ Final Revised Proposals

The proposal submittal deadline:

- ☒ is amended to **August 28, 2012.**
- ☐ is not amended.
- ☐ for Final Revised Proposals is <date>.

Attached is (are):

- ☒ A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- ☐ Amendments to the RFP.
- ☐ Details of the request for final revised proposals.

If you have any questions, contact:

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Responses to Question Raised by Applicants
For RFP No.: PSD 13-CPS/SA-03
RFP Title: Residential Treatment Services for Female Offenders

Question No. 1: Page (2-4) Clarify the educational and experience qualifications for WCCC proposed staff. Certified Substance Abuse Counselors vs. Masters for Clinical Supervisor and Family Therapist.

Response No. 1: Either CSAC or MA is sufficient.

Question No. 2: Page (2-4) Clarify the Certified Vocational Rehab Counselor needs to be both Certified Vocational Specialist and Masters.

Response No. 2: BA is okay as long as they have 3 years of experience.

Question No. 3: Page (2-6) Number 4 Clarify weekly progress notes and quarterly treatment planning.

Response No. 3: Any notes count as long as they reflect the content of the treatment plan.

Question No. 4: Page (2-12) Will the new reporting database replace the reports section on page 2-12, thus making the manual reports obsolete.

Response No. 4: Eventually, yes.

Question No. 5: Page (2-13) Clarify Section IV – Pricing and Compensation is listed differently than from what we currently do for our current contract. Can we maintain the same methods we do now for billing, pricing and compensation?

Response No. 5: Yes, refer to Addendum A for related question and response.

Question No. 6: Page (3-4) Do we need a work plan for the RFP submission?

Response No. 6: Work plan is identical with Scope of Services.